

Hamilton County Schools Foundation
Minutes of Meeting Held July 31, 2013

Present: Vince Mitchell, Lovella Craddock, Pat Woley, Mary Lee Stephens, Diane Kunkel, Jeff Fetcho, Lisa Fetcho, Ryan Nelson, and Virginia [Bobbin] Lasater

The meeting was called to order by Vince Mitchell at 5:30 PM at the Unit #10 Office.

Motion to approve the minutes of the May 22, 2013 meeting was made by Lovella and seconded by Mary Lee. Motion approved by voice vote.

The Treasurer's Report as of July 31, 2013, indicating a balance in the checking account of \$36,517.52, [included in this amount is \$452.80 for the Track Renovation Project, in the restricted fund; \$9,540.00 in memory of Rodney Rubenacker, \$ 17.33 for Don Hall Scholarship, \$16,975.00 for Lewis & Mary Reed Scholarship, \$ 710.00 for Lasater Scholarship, \$ 0.00 for Combs Scholarship, \$50.00 for Dahlgren computers, and \$ 8,772.39 in the general fund], Combs-Money Market of \$ 929.54, Lasater-Savings of \$3,335.30, Combs-Scholarship of \$28,698.00, Lasater-Scholarship of \$27,982.06, Weinmann CDs of \$24,175.50, Banterra - Foundation unrestricted of \$353.97 and Weinmann Scholarship and Library of \$2,205.30. Foundation has total assets of \$124,197.19. Discussion followed. The matching funds checks for technology upgrades were presented to the Preschool, Jr/Sr Hi, and Dahlgren schools. Pictures were taken and Ryan will write an article to be submitted to the *McLeansboro Times-Leader*. The Foundation received Thank-You notes from Lisa Cross for opening an account with Edward Jones, Ann Johnson for the Summer Reading Program at the McCoy Library, and from the Jr/Sr Hi, Preschool and Dahlgren Grade School for the matching funds for technology upgrades, and Rend Lake College Foundation for the scholarship contributions. The Foundation received a check from Unit #10 as per Charlie Pryer's request for his retirement gift. Pat contacted Mr. Reed about his intent regarding the Lewis & Mary Reed Scholarship and the possibility of the Foundation purchasing CDs with a portion of the fund. She received an email from Mr. Reed stating to purchase a CD would be fine. It is their intention to contribute \$5,000 per year for at least the next ten years. The plan will be to make this year's contribution in December with the matching contribution from A.K. Steel coming early the next year. It was decided to transfer \$10,000.00 from the Reed Scholarship fund to purchase CDs with a term of no more that 2 years. Motion to approve the Treasurer's Report as of July 31, 2013 was made by Mary Lee and seconded by Jeff. Motion approved by voice vote.

Approval to pay bills: None.

Old Business

- A. Mailing List/Membership Renewals: Jeff presented the letter that was distributed to all Hamilton County Unit 10 employees about membership in the Foundation. It will give the employees the opportunity to contribute through a payroll deduction program. Some employees are signed up for the deduction.
- B. Rodney Rubenacker Memorial Message Sign Update: No update at this time.
- C. Larry Unfried and Family Donation-Update: Family has not followed through with this idea.
- D. Annual BBQ Considerations: Discussion followed. The purpose of the annual dinner is to present the annual report, membership appreciation, and some fund raising.

- Date, Time, and Place; the 10th Annual dinner will be held on October 19, 2013 at 6:00 PM at the Jr/Sr High Commons area.
- Program and Format; 10th Annual Foundation Dinner
 - Menu – Pork Chops – Bobbin will check on pricing and availability

Potatoes – possibilities, baked, au gratin, potato salad

Salad – Mary Lee will check with the cafeteria about availability
and individual packets of salad dressings

Green Beans

Desserts – discussed cupcakes, cakes, cake balls,
cheesecakes, cobbler. Decided on 3 turtle cheesecakes,
3 cherry cheesecakes, and 3 apple cobbler.

Lemonade and Tea – Vince & Sharon

- Door prizes – Lovella will contact Rend Lake Resort about an overnight stay. Lovella has some items put aside.
- Fund Raiser – Mary Lee discussed a Heads/Tails game at \$5.00 per person.

Tricky Trays at \$1/ticket or 6 tickets/\$5.

- Entertainment - Lovella will contact Brandtlee Brown about performing

Jeff will contact Jump, Leap, and Tumble about performing
The Jazz Band as possible pre-dinner music was discussed
Other entertainment options were discussed

- Supplies – Pat has the list from Kathy Pryer.

- Decorations – Bobbin and Pat will work on ideas
- Tickets - \$15/ticket, 2 for \$25, children 10 and under for \$5. Discussed asking School clubs and organizations to sell tickets with a deadline of October 10th to turn in unsold tickets and money. Vince will talk to Karen Rapp about the tickets and flyers, if not Lisa Fetcho can design them.

Vince will write an article for the paper for our 10th Annual Foundation Dinner.

3. Task Assignments; Set-up and decorate the Commons Area on Friday, October 18th. Jeff will check the school schedule for availability.

E. Other: None

New Business

- A. Karen Rapp Directorship Resignation and Discussion: Pat motioned to accept Karen Rapp's resignation for the Foundation Board, seconded by Jeff. Motion approved by voice vote. The Board acknowledged her years of service and appreciated the time she gave to the Foundation.
- B. Other: The Board received a letter of request from the Hamilton County High School Boys and Girls Basket ball teams for their 2nd Annual HCHS Basketball Golf Scramble. No action was taken.

The next meeting is scheduled on Wednesday, September 11, 2013 at 5:30 PM at the Hamilton County Unit #10 Office.

Ryan motioned to adjourn, seconded by Diane. Motion approved by voice vote. The meeting was adjourned.

Date: approved 9/11/2013

Virginia Lasater
Virginia Lasater, Secretary
Hamilton County Schools Foundation